

**The Security Printing Corporation (Bangladesh) Ltd.,**  
**Gazipur-1703**

**Minutes of Pre-bid Meeting**

**Subject:** Pre-bid Meeting on Local & International Re-e-tender nos. 46/2024-2025 & 47/2024-2025 respectively For Supply, Installation, Testing & Commissioning of 01 (one) Thermal CTP Machine  
**Date:** 03<sup>rd</sup> June 2025

**Venue:** Board Room, The Security Printing Corporation (Bangladesh) Ltd. (SPCBL), Gazipur

**Chair:** Md. Mofizur Rahman Khan Chowdhury, General Manager (Finance and Accounts), Secretary and Protocol, Security Department, SPCBL

A Pre-bid Meeting concerning the above-mentioned e-tender was held on 03<sup>rd</sup> June 2025 at the Board Room of SPCBL, Gazipur. The meeting was chaired by Md. Mofizur Rahman Khan Chowdhury, General Manager (Finance and Accounts), Secretary and Protocol, Security Department, SPCBL. The meeting was attended by officials from SPCBL and representatives from interested bidding organizations.

**Participants:**

*From SPCBL:*

1. Mr. Shafayet Arefin, General Manager (Foreign Purchase, I/C-OR&QC), SPCBL, Gazipur.
2. Mr. Md. Mojibur Rahman Sheikh, General Manager (OSP, I/C-PCPD&E), SPCBL, Gazipur.
3. Mr. Md. Muksuduzzaman, General Manager (Bank Note), SPCBL, Gazipur.
4. Mr. Md. Mustafizur Rahman, Chief Engineer, SPCBL, Gazipur.
5. Mr. Kh. Habibur Rahman, Deputy General Manager (Foreign Purchase), SPCBL, Gazipur.
6. Mr. Md. Tofazzal Hossain, Manager (Origination), SPCBL, Gazipur.
7. Mr. Shraboni Kundu, Manager (Foreign Purchase), SPCBL, Gazipur.
8. Mr. Jafor Akhter, Deputy Chief Engineer (Utility), SPCBL, Gazipur.
9. Mr. Ashraful Alam, Executive Engineer (Electrical), SPCBL, Gazipur.
10. Mr. Md. Jakaria Hasan Tipu, Assistant Manager (Foreign Purchase), SPCBL, Gazipur.
11. Mr. Md. Nurul Alam, Officer (Foreign Purchase), SPCBL, Gazipur.

*From Bidding Organizations:*

1. Mr. Sarker Wahidun Nabi Sohan, Manager (Tech.), M/s. Medi Graphic Trading Ltd., Dhaka.
2. Mr. Md. Ibrahim Chowdhury, General Manager (Tech.), M/s. Medi Graphic Trading Ltd., Dhaka.
3. Mr. Muntasir, Head of Sales, M/s. Zeeshan International Agencies Ltd., Dhaka.
4. Mr. Md. Sayed Hossain, Manager (Sales), M/s. Zeeshan International Agencies Ltd., Dhaka.

**Meeting Proceedings:**

The Chair welcomed all attendees and invited the representatives of the interested bidders to raise queries or concerns regarding the technical specifications and terms and conditions of the tender schedule.

**Issues Raised and Proposals:**

**1. M/s. Zeeshan International Agencies Ltd., Dhaka.**

- a. The requirement for a "Light Source: Minimum 500 Channel Laser Diode" (Tender Sub-Clause D.A.1.8) may not be necessary, as the required output of "Minimum 24 plates/hour at 2400 dpi" (Sub-Clause D.A.1.13) can be achieved with a 64-channel laser.
- b. The country of origin of the thermal head (main part) of the thermal CTP machine should be specified to ensure better quality.
- c. The local supplier/agent should have at least 10 engineers in the support team. Six-month bank statements of the engineers should be submitted.
- d. The clause "Air Compressor: Built-in" (D.A.1.18) should be amended to "Air Compressor: As per machine standard."

**2. M/s. Medi Graphic Trading Ltd., Dhaka:**

- a. The requirement for a Minimum 500 Channel Laser Diode (Sub-Clause D.A.1.8) is justified to ensure higher precision, efficiency, plate quality, and longevity.



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**Discussion and Outcomes:**

Following a comprehensive discussion, the following **decisions and clarifications** were made:

**A. Clarifications and Decisions:**

- The requirement for "**Light Source: Minimum 500 Channel Laser Diode**" (Sub-Clause D.A.1.8) stands justified to maintain SPCBL's desired **quality standards** and ensure **cost-effective plate longevity**.
- As per the **Public Procurement Policy 2008 (Bangladesh)**, the **country of origin** cannot be specified in any tender.

**B. Amendments to Tender Schedule:**  
**Amendments,**

<b>Tender Clause</b>	<b>Existing</b>	<b>Amended</b>
<b>D.A.1.18</b>	<b>Air Compressor: Built-in</b>	<b>Air Compressor: As per Machine Standard</b>
<b>D.B.9</b>	<b>Visit for Inspection and Certification of the Machine:</b> The supplier shall arrange visit for 02 (Two) officials as nominated by SPCBL in the machine manufacturer's premises for <b>at least 05 (five) working days</b> (excluding transit & holidays). The manufacturer has to take a written clearance from the visiting persons of SPCBL to the effect that the machine to be supplied is as per technical specifications of respective tender schedule before shipment. All necessary cost of visit of the aforesaid persons including air fare, accommodation (single room), food, <b>pocket allowances/expenses</b> and local transportation (sea, air, train) shall be borne by the supplier as per rules of Government of Bangladesh (GoB).	<b>Visit for Inspection and Certification of the Machine:</b> The supplier shall arrange visit for 02 (Two) officials as nominated by SPCBL in the machine manufacturer's premises for 05 (five) working days (excluding transit & holidays). The manufacturer has to take a written clearance from the visiting persons of SPCBL to the effect that the machine to be supplied is as per technical specifications of respective tender schedule before shipment. All necessary cost of visit of the aforesaid persons including air fare, accommodation (single room), food and local transportation (sea, air, train) shall be borne by the supplier as per rules of Government of Bangladesh (GoB).

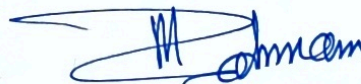
**New Clauses,**

<b>Tender Clause</b>	<b>Title</b>	<b>Description</b>
<b>D.B.16 (International)</b>	Technical Support Team	The local agent shall have a competent technical support team comprising at least <b>10 (ten) engineers</b> . Details and six-month bank statements of these engineers (hard copies) must be submitted along with tender schedule price and earnest money on the day of tender opening at SCBPL.
<b>D.B.15 (Local)</b>	Technical Support Team	The supplier shall have a competent technical support team comprising at least <b>10 (ten) engineers</b> . Details and six-month bank statements of these engineers (hard copies) must be submitted along with tender schedule price and earnest money on the day of tender opening at SPCBL.

The Chair concluded meeting by thanking all participants.

The minutes will be treated as an integral part of the tender schedule. All other terms and conditions of the related tender schedule shall remain unchanged.

Dated: 04.06.2025



(Md. Mofizur Rahman Khan Chowdhury)  
General Manager (Finance and Accounts),  
Secretary and Protocol, Security Department,  
SPCBL