



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Office Order No. 53.18.3300.003.18.01.19- 292

Date: 24/12/2019

Visit of SPCBL Official to Singapore.

This is for information of all concerned that Mr. Kamal Ahmed, Systems Analyst of this Corporation will attend in a "Advance RICOH MICR data processing software training" which will be held in Singapore from 28/12/2019 to 02/01/2020 (including transit period) organised by RICOH Singapore Office. He will be staying there during the period as mentioned above including transit period.

He will leave Bangladesh on 28 December, 2019.

Therefore, he is hereby released from his duties at the close of business on 26.12.2019 under the following terms & conditions:

1. The period of travel from 28.12.2019 to 02.01.2020 will be treated as official duty. For this period, his salary or any part of it will not be payable in foreign currency.
2. He will not be allowed to overstay without prior permission of the competent authority.
3. On return, he will resume his duties in the Corporation.

This order is issued with the prior approval of the competent authority.

(Md. Abdul Quddus Miah)
Deputy Manager (Personnel)
Tel. 9205110-15/116

Administration
Personnel Services Section.

Enclose. No. 53.18.3300.003.18.01.19- 1673 ,

Dt: do.

Copy forwarded for information & necessary action to :

1. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
2. Concern officer.
3. Systems Analyst, SPCBL, Gazipur- (Published For Website)

Deputy Manager (Personnel)