



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ  
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Date: 01/12/2019

Dr. Md. Tarik Mahmud  
Assistant Chief Medical Officer  
Medical Division  
SPCBL, Gazipur-1703

Dear Sir,

**Approval of Ex-Bangladesh Leave.**

With reference to your application of 01/12/2019, we would like to inform you that the competent authority has approved your desired 19 (Nineteen) days Ex-Bangladesh leave from 04/12/2019 to 22/12/2019 to perform 'Umrah' under the following terms and conditions and you will be released on 03/12/2019 after the close of business:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,

Sd./  
(Md. Abdul Quddus Miah)  
Deputy Manager (Personnel)  
Tel. 9205110-15/116

Ref. 53.18.3300.003.08.078.19-1582

Dated. above

Copy forwarded for information to:

1. GM(Administration), SPCBL, Gazipur.
2. CMO(Medical Division), SPCBL, Gazipur.
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
4. System Analyst SPCBL, Gazipur-(Published For Website).
5. Personal File.
6. Concern File.

Deputy Manager (Personnel)