



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ  
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

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Ref No: 53.18.3300.003.08.24.22-787

Date: 16/06/2022

Tayba Khatun  
Officer (Examination)  
Bank note Production Department  
SPCBL, Gazipur-1703

Dear Sir,

**Approval of Ex-Bangladesh Leave.**

With reference to your application dated 13/06/2022 on the captioned subject, we would like to inform you that you have been permitted to visit Saudi Arabia for performing Holy Hajj for 51 (Fifty one) days (including transit period) with effect from 15/06/2022 or from the date of travel within one month from mentioned date on the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Md. Rashidul Alam Khan)  
Manager (Personnel)  
Tel. 9205110-16

Ref. 53.18.3300.003.08.24.22-788

Dated, above

Copy forwarded for information to:

1. GM (Bank note), SPCBL, Gazipur.
2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
3. System Analyst SPCBL, Gazipur-(Published for website).
4. Personal file.
5. Concerned file.

(Litan Barua)  
Assistant Manager (Personnel)