



দি সিকিউরিটি প্রিন্টিং কর্পোরেশন (বাংলাদেশ) লিঃ
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

Ref No: 53.18.3300.003.08.32.22- 1468

Date: 19/10/2022

Mahfuzur Rahman
Master Technician
Engineering Department
SPCBL, Gazipur-1703

Dear Sir,

Approval of Ex-Bangladesh Leave.

With reference to your application dated 02/10/2022 on the captioned subject, we would like to inform you that you have been permitted to visit Saudi Arabia for performing Holy Umrah for 22 (Twenty Two) days (including transit period) with effect from 25/10/2022 or from the date of travel within one month from mentioned date on the following terms and conditions:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Md. Rashidul Alam Khan)
Manager (Personnel)
Tel. 9205110-16

Ref. 53.18.3300.003.08.32.22-1469

Dated, above

Copy forwarded for information to:

1. DCE (EL.) & Incharge ACE, SPCBL, Gazipur.
2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
3. Systems Analyst SPCBL, Gazipur-(Published for website).
4. Personal file.
5. Concerned file.

Officer(Personnel)