

The Security Printing Corporation (BD) Ltd  
Gazipur-1703

Web Site: www.spcbl.org.bd

Ref No: 53.18.3300.003.08.002.20- 107

Date: 22/01/2020

Mohammad Kamal Boksh  
Officer (Technical)  
Banknote Department  
SPCBL, Gazipur-1703.

Dear Sir,

**Approval of Ex-Bangladesh Leave.**

With reference to your application of 14/01/2020, we would like to inform you that the competent authority has approved your desired 15 (Fifteen) days Ex-Bangladesh leave from 23/01/2020 to 06/02/2020 to perform 'Umrah' under the following terms and conditions and you will be released on 22/01/2020 after the close of business:

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,

Sd./

(Md. Abdul Quddus Miah)  
Deputy Manager (Personnel)  
Tel. 9205110-15/116

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Copy forwarded for information to:

Dated. above

1. GM (Bank Note) & Chief Engineer (Incharge), SPCBL, Gazipur.
2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
3. System Analyst SPCBL, Gazipur-(Published For Website).
4. Personal File.
5. Concern File.

Deputy Manager (Personnel)