



দি সিকিউরিটি প্রিন্টিং করপোরেশন (বাংলাদেশ) লিঃ
THE SECURITY PRINTING CORPORATION (BANGLADESH) LTD.

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Ref No: 53.18.3300.003.08.31.22- **1191**

Date: **31/08/2022**

Shajahan Siraj
Officer (Production)
Banknote Production Department
SPCBL, Gazipur-1703

Dear Sir,

Sub : Approval of Ex-Bangladesh Leave.

With reference to your application dated 31/08/2022, we would like to inform you that the competent authority has approved your desired 60(Sixty) days Ex-Bangladesh leave from 31/08/2022 to 29/10/2022 for your medical treatment in India under the following terms & conditions.

1. All expenses related to this travel will be borne by you.
2. Leave will be adjusted from your earned leave.
3. You shall not be allowed to overstay without prior permission of the competent authority.
4. For this travel period your salary or any part of it will not be payable in foreign currency.

Sincerely Yours,

(Md. Rashidul Alam Khan)
Manager (Personnel)
Tel. 9205110-16

Ref. 53.18.3300.003.08.31.22- **1192**

Dated, above

Copy forwarded for information to:

1. GM(Banknote), SPCBL, Gazipur.
2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Benapol, Jashore/Dhaka Cantonment Station.
3. System Analyst SPCBL, Gazipur-(Published for website).
4. Personal file.
5. Concerned file.

Officer(Personnel)